

SCHOOL DISTRICT OF WAUZEKA-STEUBEN
PROFESSIONAL STAFF EVALUATION AND SUPERVISION

The purpose of supervision and evaluation is to improve the instructional program and the effectiveness of the staff.

The Board and professional staff recognize the importance and value of a procedure for assisting and evaluating the progress and success of both newly employed and experienced personnel in improving instruction. To evaluate professional staff, the District will utilize a board approved model in accordance with ss. 115.41 and 120.12(m) of the state statutes for: Educational Specialists, Teachers, and Administrators.

A probationary teacher will be evaluated by the supervising principal or designee a minimum of two times each year. A non-probationary teacher will be evaluated by the supervising principal or designee a minimum of one time each year.

An evaluation of each visitation shall be made by the evaluator and reviewed by the teacher being evaluated. The evaluation shall be based on his/her written job description.

Upon the completion of the conference following the evaluation, the evaluator and teacher shall be expected to sign the evaluation. Should the teacher feel that the evaluation is unfair and would like to repudiate the evaluation, s/he may do so by writing a response to the evaluation. The response shall be attached to the evaluation, which has been previously signed by the teacher and the evaluator.

Legal References: **Wisconsin State Statutes §§ Section 121.02(1)(b); PI 8.01(2)(b), Wisconsin Administrative Code; PI 34**

Cross References:

Adoption Date: **2/12/1980**

Date Revised: **6/27/1994; 2/25/2013; 11/10/2014; 9/19/2016**

Date Reviewed: